

APPENDIX E: RESUMES OF STUDY TEAM

CONSULTANTS:

**Judge Shelvin Singer (ret.)
Marshall Hartman
James Hennings**

CCTAP STAFF

**Caroline S. Cooper
Joseph A. Trotter**

SHELVIN SINGER - CURRICULUM VITAE

2790 Grace Road
Northbrook, Illinois 60062
(847)498-5043

April, 1987 -
September, 1998

Judge, Circuit Court of Cook County, Illinois: Current Assignment - Criminal Division, County Department (Felony Trial Division).

Adjunct Professor of Law: Illinois Institute of Technology, Chicago-Kent College of Law, 1987-1991.

1962 - 1987

Professor of Law: Illinois Institute of Technology, Chicago-Kent College of Law, part-time instructor, later full-time faculty until appointed, then elected Circuit Court Judge.

Major Areas: Criminal Law, Criminal Procedure, Appellate Practice.

Also taught: Evidence, Trial Practice, State Civil Procedure, Federal Civil Procedure, Common Law Pleadings, Real Property, Family Law and Legal Writing.

Developed the Law School Clinical Extern Program, Judicial Clerkship Program and the Appellate Practice Program; chaired first minority recruitment committee for the law school.

Formerly Associate Director of the Institute for Criminal Justice, Illinois Institute of Technology, Chicago-Kent College of Law. The Institute provided criminal law training for law enforcement personnel in periodic two-day and three-day programs throughout the year. Assisted in implementing the program in 1968-69.

1974 - 1975

Leave of Absence from law school: Directed a national survey of public defender services for the National Legal Aid and Defender Association. Also served as Acting Director of Defender Services. Supervised staff, acted as liaison to federal and state officials, worked with state and local legislative bodies as well as with Congress. Developed programs for training of defenders.

1966 - 1972

Cook County Public Defender's Office: Assigned to special cases and projects, including training and education to staff. Organized and structured the Appellate Division of the office in 1970-72.

March, 1964-1966

Cook County Public Defender's Office; Trial Assistant: Represented indigent criminally accused persons in all stages of defense; cases ranged from misdemeanors to major felonies, including numerous murder prosecutions.

SHELVIN SINGER - CURRICULUM VITAE

PAGE 2

- 1961 - 1964 United States Securities and Exchange Commission: Enforcement of various federal status and commission rules relating to the securities market.
- 1960 - 1961 Private practice: General practice of law, DeKalb, Illinois.
- Northern Illinois University: Assistant Professor of business law.

CONSULTANTSHIPS

- 1986 Project Manager, Evaluation of Spokane County, Washington Public Defender and Assigned Private Counsel System.
- 1984, 1985, 1986 Planned yearly training program for the Public Defender of Hawaii, Co-Editor of Training Manual; Managed the program and served as instructor.
- 1982 - 1983 Consultant to U.S. Department of Justice: supervised team that evaluated three federally funded, multi-county, rural public defender offices.
- 1981 ABT Associates, Cambridge, Mass. Co-Author of a monograph, *"Developing Strategies for Resolving Workload Problems and Controlling Caseloads: Perspectives Relating to Case Overload in Defender Offices."*
- 1980 Kentucky Public Advocate: assisted in planning and organizing a rural, multi-county public defender program.
- 1979 Team Captain, evaluation of four county experimental trial defender office, State of Iowa; Special consultant for Iowa statewide Appellate Defender Program.
- Arkansas; criminal law short course for public defenders and criminal defense lawyers, member of the faculty.
- 1978 Team leader, Kentucky Technical Assistance Project for the development of a twenty-six county regional trial defender office.
- Maricopa County (Phoenix) Arizona: Team manager, evaluation of the assigned private counsel system; the goal of the project was to determine

SHELVIN SINGER - CURRICULUM VITAE
PAGE 3

CONSULTANTSHIPS (cont.)

- program's effectiveness and to recommend ways of reducing costs and improving administration.
- Wisconsin: consultant to the State Defender to advise on implementation of new statewide defender legislation.
- 1977 California: evaluated the Santa Clara County, California Defender staff training program.
- Tennessee: statewide evaluation of methods for providing lawyers to criminally charged persons for the State; a project for the Supreme Court of Tennessee. Manager of the project.
- 1976 City of Cincinnati, Ohio: Team Captain: evaluation of Defense Services for poor people.
- Special Consultant, defender matters, National Legal Aid and Defender Association.
- 1975 Planned and managed criminal defense lawyer training programs for the states of Wyoming, Vermont and Louisiana, and Orleans Parish, Louisiana.
- 1974 Management Consultant to the Orleans Parish, Louisiana Defender Agency: headed three-person team to evaluate the defender office for the Parish.
- Member, Technical Assistance Team for evaluation of Lake County, Indiana Public Defender Office.
- Planned and managed criminal law training program for lawyers in Indiana.
- Cook County Illinois Public Defender: Developed managed and taught training programs for attorney staff and authored, "*Public Defender Training Manual*."
- 1973 Consultant to the Courts Task Force of the President's Advisory Commission on Criminal Justice Standards and Goals: Principal author of standards for criminal defense delivery systems providing defense

SHELVIN SINGER - CURRICULUM VITAE
PAGE 4

CONSULTANTSHIPS (Cont.)

Consultant to the State of Kentucky Criminal Justice Planning Agency to assist in implementing state legislation creating Kentucky's State Defender Agency.

Planned and directed training program for the Hawaii Statewide Public Defender Agency.

Georgia: Assisted in the establishment of a federally funded defender project. Advised the state as to structure, staffing needs and organization of the agency.

Virginia: Consultant for development of an evaluation design for the State Public Defender Agency.

City of Cincinnati, Ohio: Evaluation of criminal defense delivery system to the indigent accused persons; manager of the four-person team.

Participated in field studies of Public Defender system in North Carolina and New Jersey for the National Defender survey.

June, 1972 -
September, 1972

Ohio Department of Development, Administration of Justice Division: Surveyed Ohio to determine methods utilized for providing defense services to the indigent criminally accused; Planned statewide Defender Program.

SIGNIFICANT BOARD AND COMMITTEE MEMBERSHIPS

1. Board and Executive Committee, Illinois Academy of Criminology, 1986
2. Chair, Board of Directors and President of Cook County Criminal Defense Consortium, 1979-1982. The Consortium consisted of the Law Schools of the University of Chicago, Loyola IIT/Chicago-Kent, Northwestern and John Marshall, as well as a number of other agencies. The Consortium initially received a 2.5 million dollar grant from the United States Department of Justice to develop a model defender system where lawyers entered cases at the arrest stage, provide vertical representation, controlled case load, utilized a

SIGNIFICANT BOARD AND COMMITTEE MEMBERSHIPS (cont.)

decentralized neighborhood office setting. The Project operated six neighborhood offices and one Administrative office, and had a total staff of 55 full-time persons, including 26 lawyers; the Project also utilized law students extensively in a clinical education format. Presently the agency serves Evanston, Illinois.

3. Member of Board and Secretary, National Defender Institute, 1981-1987. The Institute provided management and training assistance of public defender offices.
4. Chair, Board of Commissioners, Illinois Defender Project, 1970-1973. The project received a three million dollar grant and provided statewide criminal defense services. The project consisted of eight offices located in various places in Illinois. The Project had the following components: Appellate representation of the indigent convicted throughout the state - a model rural multi-county trial project; a collateral remedies division in Cook County; law school criminal extern programs, and continuing legal education. The project involved into the State Appellate Defender, a permanent state agency.
5. Illinois State Appellate Defender Commission, appointed by the Illinois Supreme Court to be the Court's representative on the Commission, 1981-1987. The Commission supervises the work of the Illinois State Appellate Defender Agency, the successor agency of the federally funded Illinois Defender Project.
6. Member, Board of Directors 1973-1978, and Executive Committee 1975-1978, National Legal Aid and Defender Association, a national organization of agencies and lawyers providing legal services for economically depressed persons.
7. Charter Member Board of Regents, National College of Criminal Defense Lawyers and Public Defenders, Houston, Texas, 1975-1978.
8. Chair, Development of Law Committee, 1983-84, Chicago Bar Association; Member, Criminal Law, Development of the Law and Judiciary Committees of the Chicago Bar Association.

SHELVIN SINGER - CURRICULUM VITAE
PAGE 6

PUBLICATIONS

Constitutional Criminal Procedure, West Publishing Co., St. Paul, New York, a book for practicing lawyers. (1986) Supplement published Summer, 1989.

Cases and Comments on Criminal Procedure, (Co-author, Casebook), Michie Charlottesville, VA., 1979; 1981 and 1984 Cumulative supplements; 2nd Edition, April, 1987.

Editor, Public Defender Sourcebook, Practicing Law Institute, New York, 1976.

Also authored numerous articles on criminal law, criminal procedure and the United States Supreme Court.

Lectured for the Practicing Law Institute, Illinois Institute of Continuing Legal Education, and the National Legal Aid and Defender Association, Illinois Defender Project, Kentucky Public Defender Association, Hawaii Public Defender and many other programs.

AWARDS

- | | |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1987 | Meritorious Service Award: In recognition of Outstanding Service to the Office of State Appellate Defender, and "...Dedication to the Principles of Due Process and Equal Protection of the Law for All Citizens." |
| 1984 | Certificate of appreciation for service to the Chicago Bar Association |
| 1982 | National Legal Aid and Defender Association, Arthur Von Briesen Award for Outstanding Service to the Public Defender Movement. |
| 1978 | Commendation, National College of Criminal Defense. |
| 1976 | Elected Fellow, National College of Criminal Defense. |
| 1973 | Award from the Illinois Public Defender Association for Service to Public Defender Movement in Illinois. |
| 1966 | Award of Merit, Cook County Public Defender. |

EDUCATION

1. J.D. - DePaul University, College of Law, Chicago, Illinois, 1960
2. M.A. (Sociology) - University of Illinois, Champaign, Urbana, Illinois. Master's thesis - *Structural Functional Analysis of Two Micro-Social Movements Toward an Adult Education Program.* The study consisted of a field examination in two smaller towns of the institutionalization of an adult education program in each community. Methodology include the use of statistical analysis of questionnaires and structured interview resources, and a testing of hypotheses by the statistical method, 1960.
3. B.S.E. - Northern Illinois University, DeKalb, Illinois. Social Science major, 1954.
4. Licensed to practice law in Illinois, 1960; also licensed to practice before United States Supreme Court.

MARSHALL J. HARTMAN

Attorney at Law
6554 North Spaulding Avenue
Lincolnwood, Illinois 60645

Telephone (708) 676-3504

EDUCATION

UNIVERSITY OF CHICAGO, Chicago, Illinois. 60637
Bachelor of Arts, 1954
SPERTUS COLLEGE OF JUDAICA, Chicago, Illinois 60605
Bachelor of Hebrew Letters, 1954
UNIVERSITY OF CHICAGO LAW SCHOOL, Chicago, Illinois 60637
Doctor of Law, 1957
UNIVERSITY COLLEGE, Chicago, Illinois 60637
Courses; Crime & Juvenile Delinquency / Theory of Group Work
UNITED STATES ARMY CAREER OFFICER SCHOOL, Augusta, GA 30905
Civil Affairs / Military Government Course, 1962
NORTHWESTERN UNIVERSITY, Evanston, Illinois 60208
Computer Programming, 1980

PROFESSIONAL EXPERIENCE

OFFICE OF THE LAKE COUNTY PUBLIC DEFENDER, Waukegan, Illinois.
LAKE COUNTY PUBLIC DEFENDER - 1987 to date

Manage and administer an office of 32 colleagues including 19 lawyers, 4 law clerks, 3 criminal investigators, and support and clerical staff. Also utilize 50 volunteer interns annually for research, interview, and statistics. The office received four consecutive national achievement awards from the National Association of Counties from 1988 to 1991 for the development and implementation of the Intern Program, the Computerized Defender Management Information System, the Jail Interview Unit, and Bond Lawyer Project. In 1991, the office received the Clara Shortridge Foltz Award from the American Bar Association Standing Committee on Legal Aid and Indigent Defendants and the National Legal Aid and Defender Association, NLADA, for outstanding criminal defense services to the poor. The office handles death penalty cases, felonies, misdemeanors, juvenile, guardian ad litem procedures, jailable traffic offenses, mental health and paternity cases, etc. Have also served as lead counsel in death penalty and murder cases.

UNIVERSITY OF ILLINOIS, Chicago, Illinois.
ASSOCIATE PROFESSOR OF CRIMINAL JUSTICE, 1978 - 1986
(Visiting Professor and Adjunct Professor)

Associate Professor responsible for teaching courses in Criminal Law, Criminal Procedure, Evidence, Philosophy of Law, Sociology of Law, Police Administration, Corrections, Introduction to Criminal Justice, and specialized seminars on the Supreme Court, the Right to Counsel, and the Bill of Rights in the Criminal Justice Department to both graduate and undergraduate students. Received two SILVER CIRCLE awards from the University for excellence in teaching, 1982 and 1985.

ILLINOIS INSTITUTE OF TECHNOLOGY, CHICAGO - KENT COLLEGE OF LAW,
Chicago, Illinois.
ADJUNCT PROFESSOR OF LAW, 1991

Semester seminar on "The Death Penalty" (with N. Albert-Goldberg) (Spring, 1991). Also taught Appellate Practice (1972).

NATIONAL DEFENDER INSTITUTE, Evanston, Illinois.
GENERAL COUNSEL AND PROJECT DIRECTOR, 1979 - 1986

Administered over \$1,000,000 in grant funds to perform numerous studies of public defender and assigned counsel systems in the United States and Canada, and established and monitored model defender circuit programs in Texas, Tennessee, and rural Michigan. Published monographs on case overload and the use of private counsel for indigent defense representation. Conducted training seminars for defenders and assigned counsel in Arkansas, Hawaii and other states.

CRIMINAL DEFENSE CONSORTIUM OF COOK COUNTY, Evanston, Illinois.
EXECUTIVE DIRECTOR, 1976 - 1978

Supervised network of seven community model defender offices in high crime, low income neighborhoods in the Chicago area with a staff of 100 employees (60 full time-40 part time), which included lawyers, social workers and more than 100 students who were recruited from Chicago area law schools. Community Councils were established for each office involving clients, community leaders, neighborhood agencies etc. Administered \$2,500,000 grant from the LEAA (Department of Justice). Independent evaluators found "superior service" was provided to clients by the project staff.

NATIONAL LEGAL AID AND DEFENDER ASSOCIATION, Washington, D.C.
NATIONAL DIRECTOR OF DEFENDER SERVICES, 1970 - 1976

Established national standards for public defender offices, conducted research, evaluations, and technical assistance in indigent defense systems, testified before U.S. Congress to insure funds for public defenders in LEAA legislation, filed Amicus Briefs in major cases, e.g. Argersinger, Gault, and death penalty cases, etc. Organized state defender associations, published articles, edited the defender magazine, supervised over \$7,000,000 in federal grants to defenders in Illinois and for the NLADA.

COOK COUNTY PUBLIC DEFENDER OFFICE, Chicago, Illinois.
ADMINISTRATOR, APPEALS DIVISION;
TRAINING DIRECTOR;
TRIAL ATTORNEY, CONFLICTS DIVISION; 1963 - 1970, 1986 - 1987

Served in both the felony trial and appellate divisions of the Office. As Administrative Director of the Appellate Division, helped develop the Appellate Division of the Public Defender Office from a staff of 3 lawyers and a secretary to a staff of 22 lawyers and clerical staff. Also acted as the first Training Director for Cook County Public Defender Office and as Administrative Supervisor in the Multiple Defendant Division. Defended death penalty cases and won three cases in the United States Supreme Court.

JUVENILE COURT OF COOK COUNTY, Chicago, Illinois.
PROBATION OFFICER;
ASSISTANT TO PRESIDING JUDGE;
HEAD OF LEGAL DEPARTMENT; 1958 - 1963

Appointed as guardian ad litem, supervised staff of 11 including lawyers, social workers, and clerical staff and managed the office as head of the legal department. Served as advisor to the County in Juvenile Court legal matters and also published numerous articles on Juvenile Court. Served as hearing officer in detention and preliminary matters.

SUMMARY OF LITIGATION EXPERIENCE

Represented over 1,000 clients at the trial level primarily in felony and juvenile matters including six death penalty cases. Chief counsel on appeal in the Richard Speck multiple murder case in the Illinois Supreme and U.S. Supreme Courts and research attorney on the trial team. Handled numerous other appellate matters in State Appellate and Supreme Courts including three victories in the U.S. Supreme Court. Have also filed Amicus Briefs in the U.S. Supreme Court in major landmark cases such as the right to counsel, unanimous jury, juvenile court, and the constitutionality of death penalty, etc.

AWARDS

Reginald Heber Smith Award from the National Legal Aid and Defender Association for providing outstanding legal services to the poor in America (1978).

Award from American University's Washington College of Law Technical Assistance Project for contributions to State Court Improvement (1972-78).

Silver Circle Award for excellence in teaching from University of Illinois at Chicago (1982 and 1985).

Morris Wexler Award from Illinois Academy of Criminology for scholarship and service (1990).

Lawyer of the Year, Constitutional Rights Foundation (1990).

PUBLICATIONS

"CONSTITUTIONAL CRIMINAL PROCEDURE HANDBOOK", Wiley & Sons, New York (1986) (co-author, Hon. Shelvin Singer); Supplement (1989).

"ERISMAN'S REVERSIBLE ERRORS IN ILLINOIS CRIMINAL CASES", Knowles Pub. Co., Euless, Texas (1990), (editorial consultant with Joan L. Pantsios).

"THE PUBLIC DEFENDER IN AMERICA" (Chapter 3 in Criminal Defense, McDonald, Sage Press) (1983) (co-author, Nancy Albert-Goldberg).

"THE IMMORALITY OF PLEA BARGAINING" (Chapter 4 in Ethics and the Law, Kittrie, Praeger Press) (1979).

"IMPACT OF SUPREME COURT DECISIONS ON ILLINOIS CRIMINAL LAW" (Chapter 15 in Defending Illinois Criminal Cases, Illinois Institute of Continuing Legal Education) (1988), and Supplement (1991) (co-author Hon. Shelvin Singer).

"FEDERAL HABEAS CORPUS", Illinois Institute of Continuing Legal Education, Supplement (1991), Defending Illinois Criminal Cases (1991).

"SUPREME COURT CRIMINAL CASE REVIEWS", (1980-90) (NLADA Annual Conferences for past ten years; with co-author Hon. Shelvin Singer). These summaries have been reprinted in various defender publications throughout the country, e.g. California Defender, (Spring, 1985), Vol. 1, Issue 1, "U.S. Supreme Court Cases, 1983-1984," Singer and Hartman.

Published numerous articles on the U.S. Supreme Court, Juvenile Court, Public Defender and research and technical assistance projects including:

"Foreword - The Burger Court - 1973 Term", 65 Journal of Criminal Law and Criminology, No. 4 (Northwestern University Law School) (1975).

"The Riddle of Eyewitness Identification", 27 NLADA Briefcase, No. 1, (October, 1968).

"A Constitutional Challenge to the Juvenile Court", 30 NLADA Briefcase, No. 1, (September, 1971).

"The Great Debate - Justice Black and the Bill of Rights", 30 NLADA Briefcase, No. 2, (November, 1971).

"Requiem for the American Jury", 30 NLADA Briefcase, No. 6, (1972).

"Help for the Indigent Accused: The Effect of Argersinger", (with N. Goldberg) 30 NLADA Briefcase, No. 6, (1972).

"The Death of the Warren Court", (with N. Goldberg) 30 NLADA Briefcase, (October, 1974).

"How to try a case in Juvenile Court", Illinois Bar Journal, (December, 1966):

"The Juvenile Court", Chicago Lawyer's Court Handbook, Chicago Bar Association (1966).

"Is the Juvenile Court Becoming a Junior Criminal Court?", Police Law Review, Chicago-Kent College of Law (1968).

"History and Philosophy of the Juvenile Court", Illinois Juvenile Practice, Illinois Institute of Continuing Legal Education (1972).

"The End of The Line: The Failure of the Equal Protection Doctrine As It Applies to Indigent Defendants", 1 Alternatives, ABA Consortium on Legal Services and the Public (1974).

"Can Plea Bargaining Be Eliminated?", 59 JUDICATURE No. 1, (June - July, 1975).

"Second Thoughts on Videotaped Trials", 61 JUDICATURE No. 6, (December - January, 1978).

"Solving the Problem of Case Overload", ABT Associates, (Monograph with Albert-Goldberg, Singer, O'Brien, & Brandt) (1981).

The Death of the Warren Court - To Leon and Beyond", Trial Magazine (January, 1985).

Book Review - "Social Work in Juvenile and Criminal Justice Settings" - RESIDENTIAL GROUP CARE AND TREATMENT, Vol 3, No. 3, (Spring, 1986).

"Changing Directions In Legal Services - The Chicago Experiment", Festschrift, The Illinois Academy of Criminology (1988).

"The Public Defender: A Unique American Institution", a paper which was delivered before the International Common Law Exchange Society, London, England (1976).

"Should Plea Bargaining Be Abolished?", A television presentation of THE ADVOCATES, National Public Television, (with Alan Dershowitz and Arlen Specter) (1976).

NUMEROUS SPEECHES AND PAPERS PRESENTED

"The Public Defender: A Unique American Institution", International Common Law Exchange Society, London, England, (1976).

"Plea Bargaining", Alaska Judicial Conference

"Future Directions in Defender Services", Appellate Judges Conference in Ohio

"The Dangers of Plea Bargaining in Juvenile Court", Illinois Juvenile Court Judges

"To Assure an Adequate Defense", American Bar Association Annual Meeting

"Immorality of Plea Bargaining", American Society of Criminology, Chicago, Illinois

"Supreme Court Cases on the Death Penalty", Nevada Criminal Defense Lawyers

"Review of United States Supreme Court Cases; 1990 - 1991", Nebraska Public Defenders and Criminal Defense Lawyers

Illinois Public Defender Association

New York Defender Association, Regional Seminar

NLADA Appellate Training Conference, 1990, 1991

Wisconsin Annual Training Program, 1990

PROFESSIONAL ASSOCIATIONS, BOARDS AND COMMITTEES

Past President, Illinois Public Defender Association
Past President, Illinois Academy of Criminology
Past Treasurer, National Defender Institute
Former Member, Board of Directors, National Legal Aid & Defender Association, Audit Committee, By-Laws Committee
Member, Founding Committee, Equal Justice Library (Co-sponsored by ABA, NLADA, AALS, and American Association of Law Libraries)
Founder and Member of Board, Illinois Defender Project
Former Member and Co-founder, Board of Regents, National College of Criminal Defense
Former Vice-Chair and Secretary, Defender Committee, NLADA
Former Chairman, Juvenile Court Committee, Chicago Bar Association
Member, Subcommittee to Develop Standards for Monitoring and Evaluation, Standing Committee on Legal Aid and Indigent Defense, American Bar Association (1990)
Advisory Committee, Harlem Neighborhood Defender Program, New York City
Adjudication Advisory Committee, Bureau of Justice Assistance, (by invitation to annual meetings)
Consultant, National Advisory Commission on Criminal Justice Standards and Goals - co-author: National Defender Standards, Ch. 13, Courts Volume of Report of the NACCJSG (1973).

GRANTS AND STUDIES

Management Review of Structure of Wisconsin State Defender Agency, with Kim Taylor, PDS, American University Technical Assistance Project (1990).

Technical Assistance in Computerizing Defender Management Information System for Orlando, Florida Public Defender Office, American University Technical Assistance Project (1989).

Evaluation of Assigned Counsel (Trac N) training, New York City, New York for the American University Technical Assistance Project (1991).

Project Director, Illinois Defender Survey (survey of needs).

Co-Project Director, Illinois Defender Project which became a state agency, the Illinois Appellate Defender Program (\$2,500,000 grant from LEAA, SPA).

Supervisor and Developer of the Following Programs while at NLADA

National Defender Survey, NLADA
NLADA Clinical Intern Project, Placing Law Students
in Defender Offices Throughout America
National Center for Defense Management
Defender Evaluation Project
Study Indigent Defense Systems
National Study Commission on Defense Services
New Mexico Defender Feasibility Study (resulted in
statewide defender agency)
Study of Wisconsin Defender Systems
Ohio Defender Feasibility Study
Evaluation, Massachusetts Defender System
Evaluation, Rochester, New York Defender office
Evaluation, Lake County, Indiana Pauper Attorneys
Alaska Defender Management Study
Evaluation, Defender office, Cincinnati, Ohio
Evaluation, Toledo Defender Office

(In the above programs my responsibility was to organize, manage, and supervise the quality and progress of the work performed by staff and consultants and to approve the final product.)

Consultant and Lecturer, Executive Training Workshops,
"OPERATING A DEFENDER OFFICE", NILECJ, Department of
Justice. Lectured at 10 regional workshops on
Personnel Management in a Defender Office (1980). Also
acted as narrator in a 50 minute videotape on Defender
Management produced by University Research Corp. for
the U.S. Justice Department.

Consultant, Impact Evaluation of Training Institutions,
General Research Corporation for LEAA.

Consultant, KOBA Associates for the National Institute of
Justice.

REFERENCES

Joseph Trotter, American University Technical Assistance Project,
Washington, D.C., (202-362-4183).

Hon. Shelvin Singer, Circuit Court of Cook County, Criminal
Division, Chicago, Illinois 60608, (312-890-7419).

Nancy Albert-Goldberg, President, National Defender Institute,
415 N. LaSalle Street, Suite 203, Chicago, Illinois 60610
(312-286-1331).

Theodore A. Gottfried, State Appellate Defender of Illinois,
Administrative Office, 400 South 9th Street, Suite 201,
Springfield, Illinois 62701, (217-782-7203).

Hon. Fred A. Geiger, former Chief Judge, 19th Judicial Circuit,
Illinois, currently on assignment to the Illinois Appellate
Court, 2nd District, 511 S. Milwaukee Ave., Suite 12,
Libertyville, Illinois 60049, (708-816-3217).

Terence F. MacCarthy, Director, Federal Defender Program,
Northern District of Illinois, 219 S. Dearborn St. Suite 1142,
Chicago, Illinois 60604, (312-435-5580).

James R. Neuhard, State Appellate Defender of Michigan, 1200
Sixth Avenue, 3d Floor North Tower, Detroit, Michigan 48226,
(313-256-2814).

PERSONAL INFORMATION

Married to Patricia Hartman since July 30, 1961.

Three children: Ann Laurel, age 21; Graduate Student, School of
Social Work, University of Southern California at
Los Angeles.

Judith Miriam, age 19; Junior, University of
Wisconsin at Madison; Major, Social Psychology.

Daniel Joshua, age 16; Junior, Niles West High
School, Skokie, Illinois.

RESUME

James D. Hennings

Education

Lake Forest College, Illinois; graduated 1965;
B.A. Government

Willamette University Law School, Oregon;
J.D. 1968

Northwestern University Law School,
Prosecution Defense Fellowship, 1970

Bar Memberships

Oregon State Bar Association, 1968

Illinois State Bar Association, 1968

Oregon Federal Bar Association, 1972

Work Experience

Founder/Director (1971 - present)
Metropolitan Public Defender Services, Inc.
630 SW Fifth Avenue
Portland, OR 97204
(503) 225-9100

Founded the MPD in 1971. During the past 33 years the office has expanded from 2 to 60 attorneys, with a total staff of over 150. The MPD has been a model in providing examples of the use of paralegals, social workers, and investigators in public defender offices. Currently MPD has offices in two counties in the Metropolitan Portland area.

Attorney (1969 - 1971)
Multnomah County District Attorney
1021 SW Fourth Avenue
Portland, OR 97204

Attorney (1968 - 1969)
Cook County Public Defender
Chicago, IL

Present Activities

Multnomah County Presiding Judge's Advisory committee
Multnomah County Public Safety Committee (Executive Board)
 Bond Technology Supervising Team
 Decision Support Services Policy Board (Chair)
Multnomah County Drug Court Policy Committee
Multnomah County Community Court Committee
Multnomah County INS study team
Oregon Criminal Defense Lawyers Association
National Association of Criminal Defense Attorneys
National Legal Aid Defender Association
 Past member, Board of Directors NLADA
 Past member, Defender Committee NLADA
Oregon State Bar Criminal Practice Section
Oregon State Bar House of Delegates

Prior Activities

Oregon Law Enforcement Council
Oregon Criminal Justice Council, Sentencing Guidelines Committee
Oregon Jail Overcrowding Project
Oregon Community Corrections Council
Multnomah County Criminal Justice Council
Multnomah County Court Child Care Study Group
Oregon Bar Committees:
 Defense of Indigent Accused;
 Ethics Committee;
 Bar/Press Committee
Instructor at Portland Community College
Instructor in Public Defender Management for NLADA
Jesuit Volunteer Corps, Board of Directors (Chairman)

Public Defender Office Evaluations:

Lake County (Gary, Indiana)
Dane County (Madison, Wisconsin)
Cook County (Chicago, Illinois)
Marion County (Indianapolis, Indiana)
Allegheny County (Pittsburgh, PA)
Maricopa County (Phoenix, Arizona)

Resume

James D. Hennings

Page Three

Publications

Casenote 4 WULJ 269 (1966)

"Police Power Taxation" 4 WULJ 532 (1967)

"Cook County Juvenile Court"

Unpublished Thesis

Northwestern University Law School (1969)

"Arrest Handbook"

Prepared for Multnomah County District Attorney's Office (1970)

"Indictments in Oregon"

Environmental Law Journal 1 Env. L. 273 (1971)

2 Env. L. 417 (1972)

"Legal Assistants in Public Defender Offices"

Working with Legal Assistants, published by

Economics of Law Practice Section of the ABA (1981)

CAROLINE S. COOPER

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Tel: 301/652-5845; 301/652-1155

EDUCATION:

B.A. Smith College, Northampton, Mass. (American Studies)
M.A. Howard University, Washington D.C. (History)
J.D. Washington College of Law, American University, Washington D.C.

Other: Postgraduate courses in philosophy, French and secondary school counseling at Trinity College, (Hartford, Conn); University of Hartford; University of Maryland; and University of Virginia

Member: Maryland Bar, District of Columbia Bar, U.S. District Courts for the 4th, 5th and 11th Circuits

PROFESSIONAL EXPERIENCE:

1987 – Present: Research Professor and Associate Director, Justice Programs Office, School of Public Affairs, American University

Responsible for conducting a wide range of interdisciplinary technical assistance, training, and research activities relating to justice system improvement, many of which are undertaken through cooperative agreements with the U.S. Department of Justice, State Justice Institute, or other federal, state and local government units. In addition to contract management, responsibilities have included: directing the Bureau of Justice Assistance (BJA) Drug Court Clearinghouse, conducting the BJA Demonstration Project to Implement Civil and Criminal Differentiated Case Management, coordinating the SJI-funded Court Emergency Preparedness Planning Technical Assistance Project, and planning and coordinating the SJI-funded National Symposium on the Implementation and Operation of Drug Courts.

1982 – 1987: Partner, Trotter and Cooper, Attorneys at Law, Bethesda, Maryland

Handled all aspects of varied civil (wills and estates, domestic relations, commercial matters, etc.), criminal and juvenile law practice.

1981-1987 (part-time): Assistant Public Defender for Prince George's and Montgomery Counties, Maryland

Handled regular assignment of preliminary hearing, misdemeanor, juvenile, and dependency case dockets for public defender offices.

1979-1982: Senior Staff Attorney, Institute for Advanced Studies in Justice, Washington College of Law, American University

Served as staff attorney on a wide range of justice system technical assistance and training projects; prepared numerous publications on justice system operations for dissemination to practitioners in the field.

1972-1979: Senior Research Associate, Institute for Advanced Studies in Justice, Washington College of Law, American University

Prepared various research and technical assistance materials dealing with court improvement issues.

1970-1972: Research associate, Court Management System, Inc., Washington D.C.

Responsible for managing small court systems consultant firm, including proposal development and

research tasks related to judicial system projects

September –December 1969: Research Associate, Committee on the Administration of Justice, Washington D.C.

Assisted with research and writing of report series analyzing District of Columbia Courts

February 1966- August 1969: Secondary School faculty, District of Columbia Board of Education:

February 1966- June 1969: Dunbar High School (Social Studies)

Summer 1966: Langley Junior High School (French)

Summer 1967, 1968: Cardozo High School (Social Studies)

SPECIAL AWARDS:

National Association of Trial Court Administrators, 1979

- For outstanding contribution to education and training program of annual conference

Bethesda-Chevy Chase YMCA, 1980

- For outstanding service to the community

National Association of State Judicial Educators, 1980

- For outstanding contribution to development of judicial education in the U.S.

Law Enforcement Assistance Administration, 1982

- Recognition of outstanding performance and dedication in providing technical assistance to state, county and municipal courts: 1972-1982

National Conference of Metropolitan Courts. 1990

- Certificate of appreciation for exemplary service to the National Conference of Metropolitan Courts and to the field of judicial administration and the twenty-sixth annual conference program

School of Public Affairs, American University, 1996.

- Recognition Award for Outstanding Service to the University Community

National Association of Detoxification Acupuncture (NADA), 1999

- Recognition of outstanding service, vision and leadership

New York Association of Drug Court Professionals, 2001

- Special recognition award in appreciation of outstanding service and contribution to the Association

Michigan Association of Drug Court Professionals, February 2005

- Special recognition for consistent and generous support for development of drug treatment courts in Michigan

National Association of Drug Court Professionals, June 2005

- Stanley M. Goldstein Award for preeminent contribution to the Drug Court Field

Editorial Board: *Substance Use and Misuse*

PERSONAL

Married to Howard S. Cooper

Children: Jennifer, David and Sarah

SELECTED LIST OF PUBLICATIONS AND SELECTED RECENT PRESENTATIONS

Caroline S. Cooper. "Juvenile Drug Courts: More Difficult to Implement Than Originally Envisioned." Chapter in *Problem-Solving Courts: Justice for the Twenty-First Century?*. Paul Higgins and Mitchell B. Mackinem, Editors. Praeger Publishing. Denver. 2009

Caroline S. Cooper, Nicholas Muller and David Owens. *Assessment of the Implementation Experience and Status of FY 2006 BJA PRI Program Grantees*. Bureau of Justice Assistance National Training and Technical Assistance Project. American University. May 2009.

John Parnham, David Owens, Pretrial Justice Institute, C. Cooper, and J. Trotter. *Managing th Jail Population in Buncombe County (Asheville), North Carolina: Addressing Relevant Criminal Justice System Policies and Practices*. Bureau of Justice Assistance National Training and Technical Assistance Project. American University. May 2009.

Caroline. S. Cooper. "Adolescent Drug Users: The Justice System is Missing an Important Opportunity." *Family Court Review*. Volume 47, Number 2. Center for Children, Families and the Law. Hofstra University School of Law. April 2009.

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Caroline S. Cooper. "The Evolving Concept of "Court Security"". *The Justice System Journal*. National Center for State Courts. Volume 28, Number 1, 2007

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Caroline S. Cooper. *Selected Opinions from Federal, State and Tribal Courts Relevant to Drug Court Programs. Part I: Decision Summaries; Part II: Opinions*. OJP Drug Court Clearinghouse and Technical Assistance Project/U.S. Department of Justice.. American University. June 2000; rev. June 2003; rev. June 2002; rev. June 2003; rev. June 2004; rev. June 2005; rev. June 2006; rev. June 2007; rev. May 2008; rev. June 2009.

Caroline S. Cooper. *Compilation of State and Local Court Rules Dealing with Drug Court Programs Enacted*. OJP Drug Court Clearinghouse and Technical Assistance Project/U.S. Department of Justice.. American University. June 2000; rev. June 2001; rev. June 2002; rev. June 2003; rev. June 2002; rev. June 2003; rev. June 2004; rev. June 2005; rev. June 2006; rev. June 2007; rev. May 2008..

C. Edelstein, E.C. Friesen, R.B. Hoffman, C.S. Cooper, and J.A Trotter, Jr. *Review of the Cook County Felony Case Process and Its Impact on the Jail Population*. BJA Criminal Courts Technical Assistance Project. Submitted to the Cook County Judicial Advisory Council. September 26, 2005.

Caroline Cooper. "The Characteristics of American Drug Court Programs". Chapter published in *Treating Addicted Offenders: A Continuum of Effective Practices*. ed. by Kevin Knight and David Farabee. Civic Research Institute., Kingston, New Jersey. 2004.

Caroline S. Cooper. *The Role of Professional Court Administration in Maintaining the Independence of the Judicial Branch*. Proceedings prepared for La Conferencia: Argentina en el "II Encuentro Regional de Cortes y Superiores Tribunales" y "VII Congreso Nacional de Capacitacion Judicial". October 2003.

Caroline S. Cooper. "Drug Courts: Current Issues and Future Perspectives". *Substance Use and Misuse*. Volume 38, Issue: 11-13. September/November 2003. Pp. 1671-1711.

Caroline S. Cooper and Joel Bennett. *Assessment of the Operations of the Hinds County, Mississippi Drug Court Program*. School of Public Affairs, American University. April 2003.

Caroline S. Cooper, Richard D. Franits, Rebecca E. Hooker, Kenneth D. Robinson, Hon. Pat Sekaquaptewa, Sarah M. Stuckey and Ann M. Wallace-Filosa, Primary Contributors. *Tribal Healing to Wellness Courts: Treatment Guidelines for Adults and Juveniles*. Prepared by the Tribal Law and Policy Institute. Tribal Healing to Wellness Court Technical Assistance Project. Office of Justice Programs, U. S. Department of Justice. 2002.

Caroline S. Cooper. "Juvenile Drug User Treatment Courts in The U.S.: Initial Lessons Learned and Issues Being Addressed." *Drug Courts: Current Issues and Future Perspectives*. Volume 4, "The Uncertainty Series". Published by the Office of International Criminal Justice (OICJ), Sam Houston State University, Criminal Justice Center, Huntsville, Texas. 2002.

John Marr and Caroline Cooper. *Review of the Adult Drug Court Program in the Eleventh Judicial Circuit (Miami-Dade County) of Florida, with Special Focus on Treatment and Related Services*. OJP Drug Court Clearinghouse and TA Project. American University. April 2002.

Caroline S. Cooper and Joseph A. Trotter, Jr. *Review of the Palm Beach County, Florida Drug Court Program*. OJP Drug Court Clearinghouse and TA Project. American University. June 2002.

Caroline Cooper. "The Characteristics of American Drug Court Programs." *Offender Programs Report: Social and Behavioral Rehabilitation in Prisons, Jails and the Community*. Vol. 6, Nos. 1 and 2. May/June 2002 and July/August 2002.

Caroline S. Cooper, Panelist. *What Does the Future Hold for Drug Courts?* Symposium on "Problem-Solving Courts: From Adversarial Litigation to Innovative Jurisprudence". Fordham Urban Law Journal. February 28, 2002

Caroline S. Cooper. 2000 Drug Court Survey Report: *Executive Summary; Volume I: Judicial System Perspectives (Part I); Volume II: DUI Drug Courts; Volume III: Criminal Justice Agency Perspectives (Part III: Defense; Part IV: Prosecution; Part V: Law Enforcement; Part VI: Corrections); Volume IV: Treatment Provider Perspectives (Part VII); and Volume V: Participant Perspectives (Part VIII)*. OJP Drug Court Clearinghouse and Technical Assistance Project. American University. December 2001.

Maureen M. Solomon, Caroline S. Cooper, and Holly Bakke. "Building Public Trust and Confidence through Effective Caseflow Management". *The Improvement of the Administration of Justice*. Seventh Edition. Judicial Division, American Bar Association. 2001.

Caroline S. Cooper "Viewing Family Drug Courts from a National Perspective." *Juvenile and Family Justice Today*. Summer 2001.

Caroline S. Cooper. *Juvenile Drug Court Programs*. Juvenile Accountability Incentive Block Grants Program. Office of Justice Programs. Office of Juvenile Justice and Delinquency Prevention, U.S. Department of Justice. May 2001.

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Caroline S. Cooper. *Looking at a Decade of Drug Courts.*, U.S. Department of Justice Office of Justice Programs, Drug Courts Program Office. June 1998; Rev. 1999.

Caroline S. Cooper. *Juvenile and Family Drug Courts: An Overview*. U.S. Department of Justice, Office of Justice Programs, Drug Courts Program Office. June 1998; Rev. 1999.

Hon. Charles Edelstein and Caroline S. Cooper. *A Review of Domestic Relations Case Processing in the Circuit Court for Montgomery County, Maryland and Recommendations for Implementation of the Requirements of the New Family Law Rule*. June 1998.

Caroline S. Cooper, Hon. Legrome D. Davis, Hon. John T. Parnham, Joseph A. Trotter, Jr., and Robin M. Wright. *Implementing a Drug Court in Bermuda: A Review of Planning Issues*. February 1998.

Hon. T. Merrigan, Hon. C. Magee, Hon. J. Parnham, M. Smith, M.D. Caroline Cooper, ed. *Applying Drug Court Concepts to the Juvenile and Family Court Environment: A Primer for Judges*. State Justice Institute. American University. June 1998.

Caroline S. Cooper. *Drug Courts in the U.S.: An Overview of their Development, Operational Features and Impact To Date*. Working Group on Drug Courts, Supreme Court of Ireland. February 1998.

Barry Mahoney, John Carver, Caroline Cooper, Larry Polansky, Susan Weinstein, Jennifer Wells and Theresa Westerfield. *Drug Court Monitoring, Evaluation, and Management Information Systems*. Drug Courts Program Office, U.S. Department of Justice. Justice Management Institute. May 1998.

Joseph A. Trotter, Jr., Steven G. Michkowski, Caroline S. Cooper, Kayla Yang. *Weed and Seed Technical Assistance Needs Assessment : Final Report*, American University, 1996.

Jerry V. Wilson, Nate Caldwell, Joseph A. Trotter, Jr., Esq., Caroline S. Cooper, Esq. Honorable Gary R. Haines, and Honorable James R. Metts. *Management Audit of the Kalamazoo County (MI) Sheriff's Department*. The American University, 1996.

Joseph A. Trotter, Jr., Bennett H. Brummer, Caroline S. Cooper, Hon. Legrome D. Davis, Charles D. Edelstein, James D. Henning's, Dr. Cornelius M. Erwin, and Hon. Ronald J. Taylor. *Management Audit of the Marion County Public Defender Agency*. August 1996.

Caroline S. Cooper. *Analysis of Continuance Requests and Recommendations to Establish a Baseline for Assessing the Impact of the Civil DCM System in the Baltimore City Circuit Court*. March 1996.

Joan E. Jacoby, Honorable Peter S. Gilchrist, Joseph A. Trotter, Jr., Caroline S. Cooper, Norman F. Frink, John Goergen, and James L. Shonkwiler *Management Audit of the Kalamazoo County (MI) Prosecuting Attorney's Office*. American University, 1995.

Caroline S. Cooper and Joseph A. Trotter, Jr., *Program Brief: Developing and Managing Dedicated Funding Strategies for Anti-Drug Abuse Purposes*. BJA Criminal Courts Technical Assistance Project. American University, 1995.

Caroline S. Cooper. *Survey of Baltimore City Attorneys re Issues to be Addressed by the Prospective Civil DCM System*. August 1994.

Caroline S. Cooper and Joseph A. Trotter. *Recent Development in Drug Case Management: Re-Engineering the Judicial Process*. *The Justice System Journal*. Volume 17/1. 1994

Joseph A. Trotter, Jr. and Caroline Cooper. *An Evaluation of the Start-Up Period of the Pretrial Services Program of the Fifteenth Judicial Circuit, Palm Beach County, Florida*. April 1994.

Caroline S. Cooper and Joseph A. Trotter, Jr. *Drug Case Management and Treatment Intervention Strategies in the State and Local Courts*. Volumes I and II. Bureau of Justice Assistance/State Justice Institute. March 1994.

Hon. J. Kelley Arnold, Caroline S. Cooper, Hon. Legrome Davis, Hon. Thomas Mott, Hon. George Nicola, Hon. Rudolph J. Rossetti, and Hon. Ronald Taylor. "Differentiated Case Management: What is it? How Effective Has It Been?" *The Judges' Journal*. Winter 1994, Vol. 33, No. 1.

Caroline S. Cooper, Maureen Solomon, Holly Bakke and Tom Lane. *Differentiated Case Management: Implementation Manual*. Bureau of Justice Assistance, U.S. Department of Justice. June 1993.

Suzanne Alliegro, Beverly Bright, John Chacko, Caroline Cooper, George Gish, David Lawrence, Jim Rutigliano and Linda Torkelsen. "Beyond Delay Reduction: Using Differentiated Case Management". *The Court Manager*, Winter, Spring and Summer, 1993. (three article series)

Judge Charles D. Edelstein, Larry Polansky, Esq., Joseph A. Trotter, Jr., Esq., and Caroline S. Cooper, Esq. *Assessment of the Criminal Case Adjudication Process for Misdemeanor and Felony Cases: San Francisco Municipal Court*. American University, 1993.

Caroline S. Cooper and Tom Lane. *Recommendations Regarding the Design and Implementation of a Criminal and Civil Differentiated Case Management System in the Montgomery County, Maryland Circuit Court*. September 1992.

"Aid to Victims: Restitution and Other Assistance Programs: The American Experience." Paper presented at the Conference "Prison and Society: Scenario for Change", sponsored by the Foundation R.I. Baudouin, Brussels, Belgium, October 23-24, 1991.

Honorable Bruce D. Beaudin, Honorable Andrew Sonner, David J. Saari, Jerry V. Wilson, Joseph A. Trotter, Jr., and Caroline S. Cooper. *Report and Recommendations of the American University Study Team on the Charlotte-Mecklenburg Criminal Justice System: Follow-up Report*. American University, March 1989.

"State Trial Court Delay: Efforts and Reform." *The American University Law Review*. Caroline S. Cooper and Joseph A. Trotter, Jr. Vol. 31, No.2, 1982.

SELECTED RECENT CONFERENCE PRESENTATIONS

Drug Courts: The Principle Components. City of Ghent Technical Forum. Best Practices on Treatment Alternatives to Incarceration Under Judicial Supervision for Drug-Dependent Offenders. EU-LAC Drug

Treatment City Partnership. European Union-Organization of American States. June 25 and 26, 2009.

US Drug Courts after Two Decades: Where We Are and Current Challenges. Fourth European Association of Addiction Therapy Conference. Plenary Presentation. October 2008. Florence, Italy

Treating Young Marijuana Users in a Drug Court Setting. Moderator. Video Conference. September 25, 2007. (participating jurisdictions: Fort Lauderdale, Florida; St. Louis, Missouri, Brooklyn, New York).
Moderator

Overview of Recent Case Decisions Relating to Drug Court Programs. Presentation at National Association of Drug Court Professionals Annual Conference. Seattle, Washington. June 2006.

Rebuilding the Justice System When Justice System Operations Have Been Interrupted. Presentation at Indiana State Bar Association Annual Spring Conference. New Orleans, Louisiana. April 21, 2006.

Presenter. VII Congreso Nacional De Escuelas De Capacitacion Judicial. Jujuy, Argentina. October 15-17, 2003. (The Role of Professional Court Administration in Maintaining the Independence of the Judicial Branch.)

Lecturer. *Development of Judicial Administration in the U.S.* U.S. State Department Training Project: "Justice Undergoing Change III: Civil Society, Lawyers and Judges. A Project in Administration of Justice". Buenos Aires, Argentina. June 2003

Middle Eastern-Mediterranean Summer Institute on Drug Use. Pavia, Italy. May 2002.

Conference on Alternatives to Incarceration. Hamilton, Bermuda. March 2002.

Symposium on Problem Solving Courts. Fordham University Law School. "The Future of Drug Courts". February 28, 2002.

Navajo Judicial Training Seminar, Farmington, New Mexico. "Drug Court Overview: History, Models and Impact". March 30, 2000.

Resume

JOSEPH A. TROTTER, JR.

EDUCATION

J.D. Washington College of Law, American University, Washington, D.C., 1972
B.S.F.S. School of Foreign Service, Georgetown University, Washington, D.C., 1964

EMPLOYMENT EXPERIENCE

The American University
School of Public Affairs
Washington, D.C.
June 1989 -- Present

Research Professor and Director, Justice Programs Office. Mr. Trotter directs the Justice Programs Office of the School of Public Affairs at American University, which operates on a budget of approximately \$2 million annually. In this capacity he is primarily responsible for the development and implementation of an interdisciplinary program of technical assistance, professional training and research on criminal justice, judicial administration and judicial system interagency issues. He also serves as the Principal Investigator/Project Director of the national-scope Courts Technical Assistance Program (CTAP) which American University has conducted under successive cooperative agreements with the Bureau of Justice Assistance of the U.S. Department of Justice since 1989. The CTAP provides on-site technical assistance and training services to state and local courts, prosecutor offices, public defender agencies, departments of correction, and law enforcement agencies. During the 2008 calendar year, Mr. Trotter served as the Principal Investigator for four national-scope, externally funded projects in addition to the CTAP, and was successful in obtaining approximately \$3.5 million in new awards for the Justice Programs Office.

EMT Group, Inc.
Washington, D.C.
January 1988 -- June 1989

Project Director. Mr. Trotter directed the Washington office of this Sacramento, California - based management consulting firm and served as the Director of the national-scope Adjudication Technical Assistance Project (a court system-oriented technical assistance and training project), which was conducted by EMT under a cooperative agreement with Bureau of Justice Assistance (BJA), U.S. Department of Justice, prior to BJA's award of the project to American University.

**U.S. Department of Justice
National Institute of Corrections
Boulder, CO
January 1982 -- Present**

Consultant. Mr. Trotter serves as consultant for the National Institute of Corrections Jail Center in the area of jail overcrowding, working on-site with local jurisdictions (sheriffs, jail administrators, judges and prosecutors) in determining causes of overcrowding and means to alleviate this problem.

**Trotter & Cooper
Bethesda, MD
August 1982 -- 2002**

Attorney. As a partner in a general practice law firm in the Washington, D.C. area, Mr. Trotter represented clients in a wide range of civil, criminal and juvenile court matters. From 1982-86 Mr. Trotter also served as an assistant public defender in the Prince George's County and Montgomery County, Maryland, Circuits. Mr. Trotter took a leave of absence from his firm from 1990-2002 to direct the American University Justice Programs Office, and assumed "of counsel" status with the firm in 2002.

**The American University
Washington College of Law
Institute for Advanced Studies in Justice
Washington, D.C.
January 1971 -- July 1982**

Director. (January 1981 -- July 1982); Executive Associate Director (Jan.1976 -- Jan.1981). Mr. Trotter supervised a multi-project interdisciplinary research staff. He developed curriculum for educational and training endeavors. He represented the Institute, Law School and University in negotiations before federal and state government and private sector research sponsors. He developed Institute research and publication schedules, budgets, and specific proposals for justice projects, and served as principal investigator for the Criminal Courts Technical Assistance Project of the Institute. He also developed the curriculum for and taught a graduate level seminar on "Critical Issues in Judicial Administration" in the University's College of Public and International Affairs (1981-1983).

Director, Courts Technical Assistance Project. July 1972 -- May 1982. Mr. Trotter administered a \$4 million Department of Justice-funded program to improve functioning of the

criminal justice system nationwide through office-based and on-site services to state courts. He directed national program staff and senior practitioners in research and publication activities and in training and technical assistance services for state trial and appellate courts, prosecutors' offices, defender organizations, and state and local government planning agencies. He provided direct technical assistance and training to the criminal justice system components described above. He planned and implemented special national-scope studies on the judicial process and intergovernmental relations at the request of the Law Enforcement Assistance Administration. He maintained liaison with federal and state judicial conferences and national court service and professional organizations.

Senior Staff Associate. February 1971 -- July 1972. Mr. Trotter served as assistant to the Director and conducted criminal justice research.

National Committee for Children and Youth
Washington, D.C.
1967 -- 1971

Deputy Project Director. Mr. Trotter was responsible for program planning and documentation of experimental prison- and court-based youth rehabilitation programs administered by NCCY for the Departments of Labor and Health, Education and Welfare, in the District of Columbia criminal justice system. He also served on a national-scope technical assistance team that provided on-site assistance to local boards of trade, National Alliance of Businessmen chapters, mayors' offices, civic groups, and criminal justice agencies concerning the development and implementation of youthful offender diversion and rehabilitation programs, under the auspices of the Department of Labor.

Agency for International Development
U.S. Department of State
Washington, D.C.
1965 -- 1967

Foreign Service Reserve Officer. Mr. Trotter served in South Vietnam as a liaison officer between the U.S. Mission and third-country civilian technical advisory teams providing assistance to the South Vietnamese Government.

George Washington University
Office of Sponsored Research
Washington, D.C.
1964 -- 1965

Junior Analyst, FIELDS Project. Mr. Trotter was responsible for the research and writing of public health-oriented foreign area studies and served as liaison for senior analysts to U.S., foreign government, and international organization information sources for socio-economic data on foreign countries.

**U.S. Department of Health, Education & Welfare
Office of the Secretary
International Surveys Staff
Washington, D.C.
1963 -- 1964**

Student Intern. Mr. Trotter helped maintain an international reference library of socio-economic information; provided research assistance to staff analysts; conducted independent research; and acted as liaison for the office with foreign embassies and other U.S. agencies for information exchange in the social sciences field.

HONORS AND AWARDS

Appointed Co-editor of the 1995 revision of the seventh edition of *The Improvement of the Administration of Justice*, the central publication of the Judicial Administration Division of the American Bar Association (1995-1996).

Member of the Standing Committee on National Standards for Judicial Education of the National Association of State Judicial Educators, 1992 - 2002..

U.S. Co-Respondent to Council of Europe for the *International Survey of Judicial System Management and Technology Issues*, 1992.

Appointment to the Montgomery County, Maryland, Human Relations Commission by Montgomery County Council, 1983 - 1986.

Program Chairman, Judicial Administration Division Program, 1983 Annual Meeting of the American Bar Association.

Executive Committee of the JAD Lawyer's Conference, 1982 - 1986.

Distinguished Service Award from the Law Enforcement Assistance Administration, U.S. Department of Justice, for contributions to state court reform, 1982.

Distinguished Service Award from the National Association of State Judicial Educators for contributions to judicial education, 1981.

Knights of Columbus Scholarship to Georgetown University School of Foreign Service, 1960-1964.

PROFESSIONAL MEMBERSHIPS

Maryland Court of Appeals
US Court of Military Appeals
US Courts of Appeals for the 4th, 5th and 11th Circuits
US District Court for the District of Maryland
National Association for Court Management
National District Attorneys Association
National Legal Aid and Defender Association

SELECTED PUBLICATIONS

Assessment of the Initial Period of Operations of the Montana Statewide Public Defender System, Judge Shelvin Singer, Marshall Hartmen, James Hennings, Caroline S. Cooper, Joseph A. Trotter, jr. American University, July 2009.

Managing the Jail Population in Buncombe County (Asheville), North Carolina: Addressing Relevant Criminal Justice System Issues and Practices, Judge John Parnham, David Owens, Kenneth Rose, Caroline S. Cooper, and Joseph A. Trotter, Jr. American University, January 2009.

Review of the Felony Case Process in Cook County and its Impact on the Jail Population. Charles D. Edelstein, Ernest C. Friesen, Richard B. Hoffman, Caroline S. Cooper, and Joseph A. Trotter, Jr. American University, 2005.

Management and Operational Review of the Michigan Attorney Grievance Commission. Joseph A. Trotter, Jr., Larry Polansky, Caroline S. Cooper, and Ernest C. Friesen. American University, 2001.

Management and Operational Review of the Montgomery County Public Defender Office: Montgomery County, Ohio. Marshall J. Hartman, Nancy Albert Gold-berg, Caroline S. Cooper, Hon. Legrome D. Davis, Louise Greene, Randolph N. Stone and Joseph A. Trotter, Jr. American University, 2000.

Implementing a Drug Court in Bermuda: A Review of Planning Issues. Joseph A. Trotter, Jr., Caroline S. Cooper. Honorable Legrome D. Davis, Honorable John T. Parnham, and Robin M. Wright. The American University, 1998.

Standards for Judicial Education. Anthony Fisser, Esq., Richard L. Saks, Esq., Catherine M. Springer, M.S., Rita Stratton, and Joseph A. Trotter, Jr., Esq. National Association of State Judicial Educators, 1997.

Management Assessment of the Marion County Public Defender Agency. Joseph A. Trotter, Jr., Esq., Honorable Bennett Brummer, Caroline S. Cooper, Esq., Honorable Legrome Davis, Charles D. Edelstein, Esq., James D. Hennings, Esq., Dr. Cornelius M. Kerwin, and Honorable Ronald J. Taylor. American University, 1996.

Weed and Seed Technical Assistance Needs Assessment : Final Report, Joseph A. Trotter, Jr., Steven G. Michkowski, Caroline S. Cooper, Kayla Yang. American University, 1996.

Management Audit of the Kalamazoo County (MI) Sheriff's Department. Jerry V. Wilson, Nate Caldwell, Joseph A. Trotter, Jr., Esq., Caroline S. Cooper, Esq. Honorable Gary R. Haines, and Honorable James R. Metts. The American University, 1996.

Management Audit of the Kalamazoo County (MI) Prosecuting Attorney's Office. Joan E. Jacoby, Honorable Peter S. Gilchrist, Joseph A. Trotter, Jr., Caroline S. Cooper, Norman F. Frink, John Goergen, and James L. Shonkwiler. American University, 1995.

Program Brief: Developing and Managing Dedicated Funding Strategies for Anti-Drug Abuse Purposes. Joseph A. Trotter, Jr., American University, 1995.

An Evaluation of the Start-Up Period of the Pretrial Services Program of the Fifteenth Judicial Circuit, Palm Beach County, Florida. Joseph A. Trotter, Jr. and Caroline S. Cooper. The American University, 1994.

Drug Case Management Treatment and Intervention Strategies in State and Local Courts, Vol. II. Caroline S. Cooper and Joseph A. Trotter, Jr.. American University, 1994.

Drug Case Management and Treatment Intervention Strategies in the State and Local Courts, Vol. I. Caroline S. Cooper and Joseph A. Trotter, Jr.. American University, 1994.

Local Justice System Assessment: Polk County, Iowa. Stuart Readio, Jr. and Joseph A. Trotter, Jr. National Institute of Corrections Jail Center, 1994.

Local Justice System Assessment: La Crosse, Wisconsin. Charles D. Edelstein, Joseph A. Trotter, Jr., and Billy F. Wasson . National Institute of Corrections Jail Center, 1993.

Assessment of the Criminal Case Adjudication Process for Misdemeanor and Felony Cases: San Francisco Municipal Court. Judge Charles D. Edelstein , Larry Polansky, Esq., Joseph A. Trotter, Jr., Esq., and Caroline S. Cooper, Esq. American University, 1993.

An Evaluation of the TRAC-N Program [Training and Resources for Assigned Counsell on Narcotics Cases] of the Assigned Counsel Plan, New York City--First Department. Bennett H. Brummer, Joseph A. Trotter, Jr., Marshall J. Hartman, Dr. Sally T. Hillsman, Felix F. Stumpf and Stephen L. Weiner. American University, 1991.

Operational Audit of the Birmingham, Alabama, Municipal Court. Larry P. Polansky, L.M. Jacobs, IV, Lawrence Siegel, Joseph A. Trotter, Jr., and Harper Whitman. American University, June 1991.

American University Adjudication Technical Assistance Project. American University, June 14, 1990.

An Assessment of the Felony Case Process in Cook County Illinois and Its Impact on Jail Crowding. Joseph A. Trotter, Jr., Charles D. Edelstein, John D. Case, Alvin W. Cohn, Norman S. Early, Jr., George L. Gish, D. Alan Henry, Sterling Johnson, Jr., and Leon G. Leiberg. American University, 1989.

Report and Recommendations of the American University Study Team on the Charlotte-Mecklenburg Criminal Justice System: Follow-up Report. Honorable Bruce D. Beaudin, Honorable Andrew Sonner, David J. Saari, Jerry V. Wilson, Joseph A. Trotter, Jr., and Caroline S. Cooper. American University, March 1989.

"State Trial Court Delay: Efforts and Reform." *The American University Law Review*. Caroline S. Cooper and Joseph A. Trotter, Jr. Vol. 31, No.2, 1982.

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